

AO 440 (Rev. 06/12) Summons in a Civil Action

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
LAKE CHARLES DIVISION**

UNITED STATES CONFERENCE OF  
CATHOLIC BISHOPS, et al.

Plaintiff

v.

CHARLOTTE BURROWS , et al.

Defendant

)

)

) Civil Action No. 2:24-CV-00691-JDC-TPL

) Judge James D Cain, Jr

)

)

**SUMMONS IN A CIVIL ACTION**

To:

**U.S. ATTORNEY**

**WESTERN DISTRICT OF LOUISIANA**

**800 LAFAYETTE ST., STE: 2200**

**LAFAYETTE, LA 70501-6832**

A lawsuit has been filed against you.

Within 60 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

**Michael J O'Brien  
Becket Fund for Religious Liberty  
1919 Pennsylvania Ave NW Ste 400  
Washington, DC 20006**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**CLERK OF COURT**

Date: 5/23/2024

/s/ – Daniel J. McCoy

UNITED STATES DISTRICT COURT FOR THE WESTERN DISTRICT OF LOUISIANA

---

United States Conference of Catholic Bishops, et al.

Plaintiff(s)

Case No.: 2:24-cv-00691

vs.

Equal Employment Opportunity Commission, et al.

---

Defendant(s)

**AFFIDAVIT OF SERVICE**

I, Steve Regan, a Private Process Server, being duly sworn, depose and say:

That I have been duly authorized to make service of the Summons in a Civil Action and Complaint (Jury Requested) in the above entitled case.

That I am over the age of eighteen years and not a party to or otherwise interested in this action.

That on 05/29/2024 at 10:30 AM, I served U.S. Attorney for the Western District of Louisiana at 800 LaFayette Street, Suite 2200, Lafayette, Louisiana 70501 with the Summons in a Civil Action and Complaint (Jury Requested) by serving Sarah Luke, Agent for Service of Process, authorized to accept service.

Sarah Luke is described herein as:


Gender: Female Race/Skin: White Age: 40-50 Weight: 135-140 Height: 5'7" Hair: Dark Glasses: No

I solemnly affirm under the penalties of perjury that the contents of this document are true to the best of my knowledge, information, and belief.

6-3-24

Executed On



  
Steve Regan

Client Ref Number N/A  
Job #: 2004280

AO 440 (Rev. 06/12) Summons in a Civil Action

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
LAKE CHARLES DIVISION**

UNITED STATES CONFERENCE OF  
CATHOLIC BISHOPS, et al.

Plaintiff

v.

CHARLOTTE BURROWS , et al.

Defendant

)

)

) Civil Action No. 2:24-CV-00691-JDC-TPL

) Judge James D Cain, Jr

)

)

**SUMMONS IN A CIVIL ACTION**

To:

**ATTN: CIVIL PROCESS CLERK  
U.S. ATTORNEY GENERAL  
950 PENNSYLVANIA AVENUE, N.W.  
WASHINGTON, D.C. 20530-0001**

A lawsuit has been filed against you.

Within 60 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

**Michael J O'Brien  
Becket Fund for Religious Liberty  
1919 Pennsylvania Ave NW Ste 400  
Washington, DC 20006**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**CLERK OF COURT**

Date: 5/23/2024

/s/ – Daniel J. McCoy

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

2:24-CV-00691-JDC-TPL

**PROOF OF SERVICE**

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

This summons for **ATTN: CIVIL PROCESS CLERK**

**U.S. ATTORNEY GENERAL**

**950 PENNSYLVANIA AVENUE, N.W.**

**WASHINGTON, D.C. 20530-0001**

was received by me on (date) May 23, 2024.

- I personally served the summons on **ATTN: CIVIL PROCESS CLERK**

**U.S. ATTORNEY GENERAL**

**950 PENNSYLVANIA AVENUE, N.W.**

**WASHINGTON, D.C. 20530-0001**

at (place) \_\_\_\_\_ on  
(date) \_\_\_\_\_; or

- I left the summons at the individual's residence or usual place of abode with (name) \_\_\_\_\_, a person of suitable age and discretion who resides there, on (date) \_\_\_\_\_, and mailed a copy to the individual's last known address; or

- I served the summons on (name of individual) \_\_\_\_\_, who is designated by law to accept service of process on behalf of (name of organization) \_\_\_\_\_ on (date) \_\_\_\_\_; or

- I returned the summons unexecuted because \_\_\_\_\_; or

- Other (specify): Service was effected upon U.S. Attorney General by mailing the Summons and Complaint by Certified Mail. Tracking No. 9589 0710 5270 1513 1181 42 to 950 Pennsylvania Avenue, N.W., Washington, DC 20530. The documents were delivered on May 30, 2024.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: 6/24/2024

Matthew Krauter  
Server's signature

Matthew Krauter, Paralegal  
Printed name and title

1919 Pennsylvania Ave. NW, Suite 400  
Washington, DC 20006  
Server's address

Additional information regarding attempted service,  
etc:

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

## 1. Article Addressed to:

ATTN: Civil Process Clerk  
 U.S. Attorney General  
 950 Pennsylvania Ave. N.W.  
 Washington, D.C. 20530-0001



9590 9402 8744 3310 2798 60

## 2. Article Number (Transfer from service label)

9589 0710 5270 1513 1181 42

**COMPLETE THIS SECTION ON DELIVERY**

## A. Signature

X

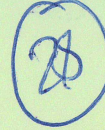
- ☐ Agent  
☐ Addressee

## B. Received by (Printed Name)

MAY 30 2024

## C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes  
 If YES, enter delivery address below: ☐ No



## 3. Service Type

- ☐ Adult Signature  
☐ Adult Signature Restricted Delivery  
☒ Certified Mail®  
☐ Certified Mail Restricted Delivery  
☐ Collect on Delivery  
☐ Collect on Delivery Restricted Delivery  
☐ Registered Mail Express®  
☐ Registered Mail™  
☐ Registered Mail Restricted Delivery  
☐ Signature Confirmation™  
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt



AO 440 (Rev. 06/12) Summons in a Civil Action

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
LAKE CHARLES DIVISION**

UNITED STATES CONFERENCE OF  
CATHOLIC BISHOPS, et al.

Plaintiff

v.

CHARLOTTE BURROWS , et al.

Defendant

)

)

) Civil Action No. 2:24-CV-00691-JDC-TPL

) Judge James D Cain, Jr

)

)

**SUMMONS IN A CIVIL ACTION**

To:

**Equal Employment Opportunity Commission**

A lawsuit has been filed against you.

Within 60 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

**Michael J O'Brien  
Becket Fund for Religious Liberty  
1919 Pennsylvania Ave NW Ste 400  
Washington, DC 20006**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**CLERK OF COURT**

Date: 5/23/2024

/s/ – Daniel J. McCoy

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

2:24-CV-00691-JDC-TPL

**PROOF OF SERVICE**

**(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))**

This summons for **Equal Employment Opportunity Commission** was received by me on  
(date) May 23, 2024.

- I personally served the summons on **Equal Employment Opportunity Commission** at  
(place) \_\_\_\_\_ on  
(date) \_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with (name) \_\_\_\_\_, a person of suitable age and discretion who resides there, on (date) \_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on (name of individual) \_\_\_\_\_, who is designated by law to accept service of process on behalf of (name of organization) \_\_\_\_\_ on (date) \_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other (specify): Service was effected upon Equal Employment Opportunity Commission by mailing the Summons and Complaint by Certified Mail. Tracking No. 9589 0710 5270 1513 1181 28 to EEOC Headquarters, 131 M Street, NE, Washington, DC 20507. The documents were delivered on May 29, 2024.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date:

6/24/2024

Matthew Krauter  
Server's signature

Matthew Krauter, Paralegal  
Printed name and title

1919 Pennsylvania Ave. NW, Suite 400  
Washington, DC 20006  
Server's address

Additional information regarding attempted service,  
etc:

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<p> <input type="checkbox"/> Complete items 1, 2, and 3.  <input type="checkbox"/> Print your name and address on the reverse so that we can return the card to you.  <input type="checkbox"/> Attach this card to the back of the mailpiece, or on the front if space permits. </p> <p>1. Article Addressed to:</p> <p> <i>Equal Employment Opportunity Commission</i>  <i>EEOC Headquarters</i>  <i>131 M street, NE</i>  <i>Washington, D.C. 20507-0100</i> </p> <p>WFO</p>		<p>A. Signature</p> <p><i>X Sean Sturgis</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name)</p> <p><i>Sean Sturgis</i></p> <p>C. Date of Delivery</p> <p><i>5-29-24</i></p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If YES, enter delivery address below:</p>	
<p>9590 9402 8744 3310 2798 77</p> <p>9589 0710 5270 1513 1181 28</p>		<p>3. Service Type</p> <p> <input type="checkbox"/> Adult Signature  <input type="checkbox"/> Adult Signature Restricted Delivery  <input checked="" type="checkbox"/> Certified Mail®  <input type="checkbox"/> Certified Mail Restricted Delivery  <input type="checkbox"/> Collect on Delivery  <input type="checkbox"/> Collect on Delivery Restricted Delivery  <input type="checkbox"/> Insured Mail  <input type="checkbox"/> Mail Restricted Delivery (00) </p> <p> <input type="checkbox"/> Priority Mail Express®  <input type="checkbox"/> Registered Mail™  <input type="checkbox"/> Registered Mail Restricted Delivery  <input type="checkbox"/> Signature Confirmation™  <input type="checkbox"/> Signature Confirmation Restricted Delivery </p>	
PS Form 3811, July 2020 PSN 7530-02-000-9053		Domestic Return Receipt	



AO 440 (Rev. 06/12) Summons in a Civil Action

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
LAKE CHARLES DIVISION**

UNITED STATES CONFERENCE OF  
CATHOLIC BISHOPS, et al.

Plaintiff

v.

CHARLOTTE BURROWS , et al.

Defendant

)

)

) Civil Action No. 2:24-CV-00691-JDC-TPL

) Judge James D Cain, Jr

)

)

**SUMMONS IN A CIVIL ACTION**

To:

**Charlotte Burrows**

A lawsuit has been filed against you.

Within 60 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

**Michael J O'Brien  
Becket Fund for Religious Liberty  
1919 Pennsylvania Ave NW Ste 400  
Washington, DC 20006**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**CLERK OF COURT**

Date: 5/23/2024

/s/ – Daniel J. McCoy

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

2:24-CV-00691-JDC-TPL

**PROOF OF SERVICE**

**(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))**

This summons for **Charlotte Burrows** was received by me on  
(date) May 23, 2024.

- I personally served the summons on **Charlotte Burrows** at  
(place) \_\_\_\_\_ on  
(date) \_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with (name) \_\_\_\_\_, a person of suitable age and discretion who resides there, on (date) \_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on (name of individual) \_\_\_\_\_, who is designated by law to accept service of process on behalf of (name of organization) \_\_\_\_\_ on (date) \_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or

- Other (specify): Service was effected upon Charlotte Burrows by mailing the Summons and Complaint by Certified Mail, Tracking No. 9589 0710 5270 1513 1181 35 to EEOC Headquarters, 131 M Street, NE, Washington, DC 20507. The documents were delivered on May 29, 2024.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: 6/24/2024

Matthew Krauter  
Server's signature

Matthew Krauter, Paralegal  
Printed name and title

1919 Pennsylvania Ave. NW, Suite 400  
Washington, DC 20006  
Server's address

Additional information regarding attempted service,  
etc:

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p>		<p>A. Signature  <input checked="" type="checkbox"/> <i>Jan Sturgis</i> <input type="checkbox"/> Agent  <input type="checkbox"/> Addressee</p>	
<p>1. Article Addressed to:</p> <p><i>Charlotte Burrows</i>  <i>EEOC Headquarters</i>  <i>131 M Street, NE</i>  <i>Washington, D.C. 20507-0100</i></p>		<p>B. Received by (Printed Name)  <i>Jan Sturgis</i></p>	<p>C. Date of Delivery  <i>5-29-24</i></p>
<p>2. Article Number (Transfer from service label)</p> <p><i>9589 0710 5270 1513 1181 35</i></p>		<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes          If YES, enter delivery address below: <input type="checkbox"/> No</p>	
<p>3. Service Type</p> <p><input type="checkbox"/> Adult Signature</p> <p><input type="checkbox"/> Adult Signature Restricted Delivery</p> <p><input checked="" type="checkbox"/> Certified Mail®</p> <p><input type="checkbox"/> Certified Mail Restricted Delivery</p> <p><input type="checkbox"/> Collect on Delivery</p> <p><input type="checkbox"/> Collect on Delivery Restricted Delivery</p>		<p><input type="checkbox"/> Priority Mail Express®</p> <p><input type="checkbox"/> Registered Mail™</p> <p><input type="checkbox"/> Registered Mail Restricted Delivery</p> <p><input type="checkbox"/> Signature Confirmation™</p> <p><input type="checkbox"/> Signature Confirmation Restricted Delivery</p>	
<p>PS Form 3811, July 2020 PSN 7530-02-000-9053</p>		<p>Domestic Return Receipt</p>	